

CABINET FORWARD WORK PLAN


1 AUGUST 2020 TO 30 NOVEMBER 2020

Published on 20 July 2020

Republished on 5 August 2020 – Contains amendments to the dates when reports are being considered by Cabinet

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published 28 days before each meeting (the date the decision is to be made).

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as ()

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service;
2. Any restriction of service greater than 5% measured by reference to current expenditure or hours of availability to the public;
3. Any action incurring expenditure or producing savings greater than 20% of budget service areas against which the budget is determined by Full Council;
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework;
5. Any proposal to change the Council's policy framework (documents listed within the Council's Constitution)
6. Any contract (or programme) which:

- exceeds an annual value of £1 million or the total contract value; or
 - exceeds £4million including any optional extension period; or
 - involves the transfer of 50 or more employees in or out of the council; or
 - relates to a matter which is commercially, politically or strategically sensitive.
7. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.

Membership of Cabinet:

Name	Portfolio Details
Cllr Philip Whitehead	Leader of the Council and Cabinet Member responsible for Economic Development, Military-Civilian Integration and Communications
Cllr Richard Clewer	Deputy Leader of the Council and Cabinet Member responsible for Corporate Services, Heritage, Arts, Tourism, Housing and Communities
Cllr Pauline Church	Cabinet Member responsible for Finance and Procurement and Commercial Investment
Cllr Laura Mayes	Cabinet Member responsible for Children, Education and Skills
Cllr Simon Jacobs	Cabinet Member responsible for Adult Social Care, Public Health & Public Protection
Cllr Ian Blair-Pilling	Cabinet Member responsible for ICT, Digitalisation, Operational Assets and Leisure & Libraries
Cllr Toby Sturgis	Cabinet Member responsible for Spatial Planning, Development Management and Property
Cllr Bridget Wayman	Cabinet Member responsible for Highways, Transport and Waste

Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to committee@wiltshire.gov.uk by 12.00 noon three clear working days before the meeting. Please contact Democratic Services on 01225 718221 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author and Associate Director	To be considered in Private
August 2020						
18 Aug 2020 Recovery Update	Non-Key An update on progress with the implementation of COVID-19 recovery plans for Wiltshire	N/A		Cllr Philip Whitehead philip.whitehead@wiltshire.gov.uk	David Bowater david.bowater@wiltshire.gov.uk Terence Herbert	Open
18 Aug 2020 Financial Year 2020/2021 - Quarter One Budget Monitoring	Non-Key To report to Cabinet on the Councils financial position as at Quarter One of the financial year 2020/21. The report will include the latest return to Govt on the estimated financial impacts of COVID-19 on the Council, as well as the forecast overall financial position for the Council as at the end of June 2020.	Report will be subject to the Covid-19 Scrutiny Task Group but no consultation is planned		Cllr Pauline Church pauline.church@wiltshire.gov.uk	Lizzie Watkin Andy Brown	Open
September 2020						

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>8 Sep 2020 COVID-19 Update</p>	<p>Non-Key A further update on the work undertaken and ongoing by Wiltshire Council in response to the COVID-19 outbreak. The response to the pandemic has and will have immediate and long-lasting implications for Wiltshire's economy, communities and residents as well as the Council itself. It is therefore necessary to regularly update cabinet on the short and long-term actions that are being taken to address the impact of this pandemic.</p>	<p>Consultation will be through the LRF and our cell structures</p>		<p>Cllr Philip Whitehead philip.whitehead@wiltshire.gov.uk</p>	<p>David Bowater, Lizzie Watkin, Kartar Singh david.bowater@wiltshire.gov.uk, kartar.singh@wiltshire.gov.uk</p> <p>Brown andy.brown@wiltshire.gov.uk</p>	<p>Open</p>
<p>8 Sep 2020 Chippenham Housing Infrastructure Fund (HIF)</p>	<p>Key Decision To receive an update on the progress of the Chippenham Housing Infrastructure Fund (HIF) and the acceptance of grant conditions with HM Government</p>	<p>This is only an update report but acceptance of the £75m HIF grant conditions to proceed with the scheme, consultation will be undertaken as and when required as the scheme progresses</p>		<p>Cllr Pauline Church pauline.church@wiltshire.gov.uk</p>	<p>Simon Hendey simon.hendey@wiltshire.gov.uk</p> <p>Simon Hendey (Director - Housing and Commercial)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>8 Sep 2020 Short-Term Bed Restructure & Procurement</p>	<p>Key Decision Seeking authorisation for the procurement of intensive rehab beds as part of the restructured short-term bed provision in Wiltshire.</p>	<p>As part of the Covid-recovery programme, the Council has worked with its system partners, notably BSW CCG, to develop this proposal to meet the needs of the system in terms of short-term beds. The proposal has been agreed by the CCG's Clinical Governance Committee.</p>		<p>Cllr Simon Jacobs simon.jacobs@wiltshire.gov.uk</p>	<p>James Corrigan james.corrigan@wiltshire.gov.uk Helen Jones (Director - Commissioning)</p>	<p>Open</p>

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
<p>8 Sep 2020 Postponement of Sexual Health Procurement</p>	<p>Key Decision Due to the COVID-19 pandemic, NHS England, are temporarily unable to enter any contract negotiations with Wiltshire Council. This is because a level 4 state of national emergency is still in place and NHS England have been directed to cancel or put on hold all public (OJEU) procurements. NHS England have been told nationally not to enter into any contract negotiations with Provider Trusts (hospitals) to enable Trusts to focus on COVID-19 response. This has been nationally mandated to ensure NHS staff in hospitals are able to focus on treating patients, ensure that the NHS maintains a robust infrastructure to deal with COVID-19, help restore other NHS services, and enable planning to cope with increased infection rates.</p> <p>It was mutually agreed that Wiltshire Council will include the NHS England specification as part of the wider integrated service contract with funding transferred from NHS England via a Section 75 agreement for this purpose. NHS England are our purchasing partner for HIV services, and an integrated service contract with them is essential. Due to NHS England now being unable to enter contract negotiations we must postpone tender to prevent the service becoming destabilised.</p>	None		<p>Cllr Simon Jacobs simon.jacobs@wiltshire.gov.uk</p>	<p>Rachel Kent, Michael Rose rachel.kent@wiltshire.gov.uk,</p> <p>Kate Blackburn (Interim Director - Public Health)</p>	Open

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Report Author Associate Director	To be considered in Private
October 2020						
November 2020						
